



HAWAII FOODBANK

Monthly Agency Activity Report

Month / Year: _____

Agency: _____

Agency #: _____

Reported By: _____

Phone #: _____

Prepared Meals

<u>On-site</u>		
Total # of Service Days:	<u>Regular Food</u>	<u>TEFAP/USDA & Regular Food</u>
# of Adults		
# of Children		
Total # of Meals served		
<u>Outreach (Off-site)</u>		
Total # of Service Days:	<u>Regular Food</u>	<u>TEFAP/USDA & Regular Food</u>
# of Adults		
# of Children		
Total # of Meals served		

Snacks

Total # of Service Days:	<u>On-Site</u>	<u>Outreach (Off-site)</u>
# of Adults		
# of Children		
Total # of Snacks served		

Pantry (Unprepared Meals)

<u>On-site</u>		
Total # of Service Days:	<u>Regular Food</u>	<u>TEFAP/USDA & Regular Food</u>
# of Adults		
# of Children		
Total # of Households Served		
<u>Outreach (Off-site)</u>		
Total # of Service Days:	<u>Regular Food</u>	<u>TEFAP/USDA & Regular Food</u>
# of Adults		
# of Children		
Total # of Households Served		

Ohana Produce Plus Program

Ohana Number (PDXXX):								<u>Totals</u>
Date of Distribuion:								
# of Adults								
# of Children								
Total # of Households Served								

All Distribution

# of households served with current employment	
# of households served receiving any form of Government/Public Assistance, or Subsidy	
# of households served with a member who is Active Duty in the Armed Forces	
# of households served with a member who is a Veteran of the Armed Forces	
# of households served received C&C Food	

Reports are due by the 5th of the following month

Mail or Deliver to:
Hawaii Foodbank

Or Fax to:
(808) 954-7884

Or E-mail to:
monthlyreports@hawaiifoodbank.org